

# Purchase Order

PALOMAR COMMUNITY COLLEGE DISTRICT  
1140 WEST MISSION ROAD  
SAN MARCOS CA 92069-1487

<b>Purchase Order</b> <b>0000015128</b>	<b>Date</b> 12/20/2017	<b>Revision</b>	<b>Page</b> 1
<b>Payment Terms</b> NET 30	<b>Freight Terms</b> DESTINATION	<b>Ship Via</b> Common	
<b>Buyer</b> Teresa Wacker			

Supplier: 0000016221

HMC GROUP  
DBA HMC ARCHITECTS  
3546 CONCOURS ST  
ONTARIO CA 91764

Ship To: SEE SCHEDULE BELOW

Bill To: PALOMAR COMMUNITY COLLEGE DISTRICT  
ACCOUNTS PAYABLE  
1140 WEST MISSION ROAD  
SAN MARCOS CA 92069

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	VENDOR TO PROVIDE SERVICES FOR: DESIGN AND CONSTRUCTION ADMINISTRATION PROJECT: NEW PRESIDENT'S OFFICE TENANT IMPROVEMENT LOCATION: LRC	1.00	LOT	93,325.00	93,325.00	12/20/2017

## SCOPE OF WORK:

DEVELOP TENANT IMPROVEMENT PLANS FOR THE PRESIDENT'S OFFICE IN THE NEW LANGUAGE RESOURCE CENTER PER ATTACHED SKETCH.  
THE TENANT IMPROVEMENT WILL INCLUDE NEW INTERIOR WALL FRAMING, NEW INTERIOR CURTAIN WALL, NEW INTERIOR DOORS, NEW CEILINGS, NEW LIGHTING, NEW INTERIOR FINISHES, MODIFICATIONS TO EXISTING FIRE ALARM AND FIRE SUPPRESSION SYSTEMS, RECONFIGURATION OF EXISTING MECHANICAL, PLUMBING, ELECTRICAL AND DATA.  
THE TENANT IMPROVEMENT PLANS WILL BE SUBMITTED TO DSA FOR PLAN REVIEW AND WILL BE BID TO MULTIPLE CONTRACTORS. HMC WILL DEVELOP PLANS ACCORDINGLY FOR THE DSA SUBMITTAL AND TO ACCOMMODATE A PUBLIC BID AMONG MULTIPLE CONTRACTORS.

SEE PROPOSAL FOR FURTHER DETAIL

Item Total					93,325.00	
2- 1	REIMBURSABLE EXPENSES	1.00	LOT	2,500.00	2,500.00	12/20/2017
Item Total					2,500.00	

YOUR PROPOSAL #5015 023 000, SIGNED BY RON PEREZ ON 12/4/17, SHALL BECOME AN INTEGRAL PART OF THIS ORDER.

CONTACT: DENNIS ASTL AT (760)744-1150, EXT. 2772

\*\*\*\*\*PALOMAR COLLEGE INTERNAL INFORMATION ONLY\*\*\*\*\*

REQUISITION NUMBER: 14218

REQUESTOR NAME AND EXTENSION: DENNIS ASTL, EXT. 2772

WAREHOUSE INFO: AGREEMENT/FACILITIES

PROP M BOND, SERIES C - LIBRARY/LEARNING RESOURCE CENTER  
GBR E5, E10, E11, E16, F1, F2, F3, G1, G2

Total PO Amount

95,825.00

All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

*Gray Atkins for*  
*Ron Ballesteros - Perez*  
**Ron Ballesteros-Perez** 12/21/17  
VP of Finance & Administrative Services

November 7, 2017

Mr. Dennis Astl  
Manager, Construction & Facilities Planning  
Palomar Community College District  
1140 W. Mission Road  
San Marcos, CA 92069

Regarding: **Language Resource Center – President's Office**  
**Proposal for President's Office Tenant Improvement**  
**HMC #5015 023 000**

Dear Dennis:

HMC Group is pleased to submit the following proposal for designated professional services including architectural, structural, mechanical, electrical, and plumbing for the above referenced project, as defined by the following outlined scope of work.

**A. SCOPE OF WORK:**

HMC will develop tenant improvement plans for the President's Office in the new Language Resource Center per the attached sketch (see Floor Plan – Study 1). The tenant improvement will include new interior wall framing, new interior curtain wall, new interior doors, new ceilings, new lighting, new interior finishes, modifications to existing fire alarm and fire suppression systems, reconfiguration of existing mechanical, plumbing, electrical and data.

The tenant improvement plans will be submitted to DSA for plan review and will be bid to multiple contractors. HMC will develop plans accordingly for the DSA submittal and to accommodate a public bid among multiple contractors.

**B. EXCLUSIONS AND ASSUMPTIONS:**

1. HMC will hire a consulting engineer to address mechanical, plumbing, electrical, fire sprinkler, and telecom design (P2S Engineering).
2. HMC will hire a consulting structural engineer if required to execute the design.
3. HMC will not be required to hire any other subconsultants.
4. During bidding, HMC will attend a site walk with the College and bidding contractors and respond to pre-bid RFIs.
5. It is assumed that the construction period for this project will be 4 ½ months. During this period, HMC will attend a preconstruction meeting, bi-weekly construction meetings, and perform a final punch walk. This will result in (10) meetings within the construction phase.
6. Other than those Terms set forth in this proposal, all other Terms and Conditions shall be per the Master Agreement between HMC and the District dated January 13, 2016.

**C. COMPENSATION:**

3546 Concourse Street, Ontario, CA 91764 / [www.hmcarchitects.com](http://www.hmcarchitects.com)



The fee for these services will be billed on an hourly basis per Exhibit "A" – HMC's Hourly Rate Schedule. The following are estimates of the fee for each phase of the project and shall serve as the not-to-exceed threshold for the Total fee:

Design/Construction Documents	\$51,975
Agency Approval	\$9,150
Bidding & Negotiation	\$6,625
Construction Administration & Project Closeout	\$19,575
Allowance for Structural Services	\$6,000
<b>Total</b>	<b>\$93,325</b>

OK  
J. [Signature]

**D. DELIVERABLES:**

Proj. No. 2153019

HMC will provide to the College architectural, mechanical, electrical, and plumbing plans and specifications which convey the project scope. The plans will be formatted on 30"x42" sheets and the specifications will be formatted into an 8 1/2"x11" book.

**E. REIMBURSABLE EXPENSES:**

Reimbursable Expenses are in addition to the listed compensation fee and include those expenses incurred in the interest of the project. We recommend an allowance of approximately two thousand five hundred dollars (\$2,500.00) be budgeted for these expenses. These expenses shall be billed by the Architect to the Owner at one and fifteen hundredths (1.15) times the expense incurred by the Architect and the Architect's Consultants. Should the scope of work change requiring an increase to the estimated fee stipulations, approval will be obtained from the District prior to proceeding with those scope changes.

**F. ADDITIONAL SERVICES:**

If Additional Services are required beyond the original Scope of Work, HMC will bill on an hourly basis per Exhibit "A" - HMC Hourly Rate Schedule.

HMC and I sincerely thank you and the District for this opportunity. If you have any questions, please contact me at (909) 989-9979, ext. 2306.

Regards,

HMC GROUP

Approved By:



Brad Glassick, LEED AP  
Managing Principal  
License #C-32437

\_\_\_\_\_  
Dennis Astl (Date)  
Manager, Construction & Facilities Planning

Exhibits:  
A – HMC Hourly Rate Schedule

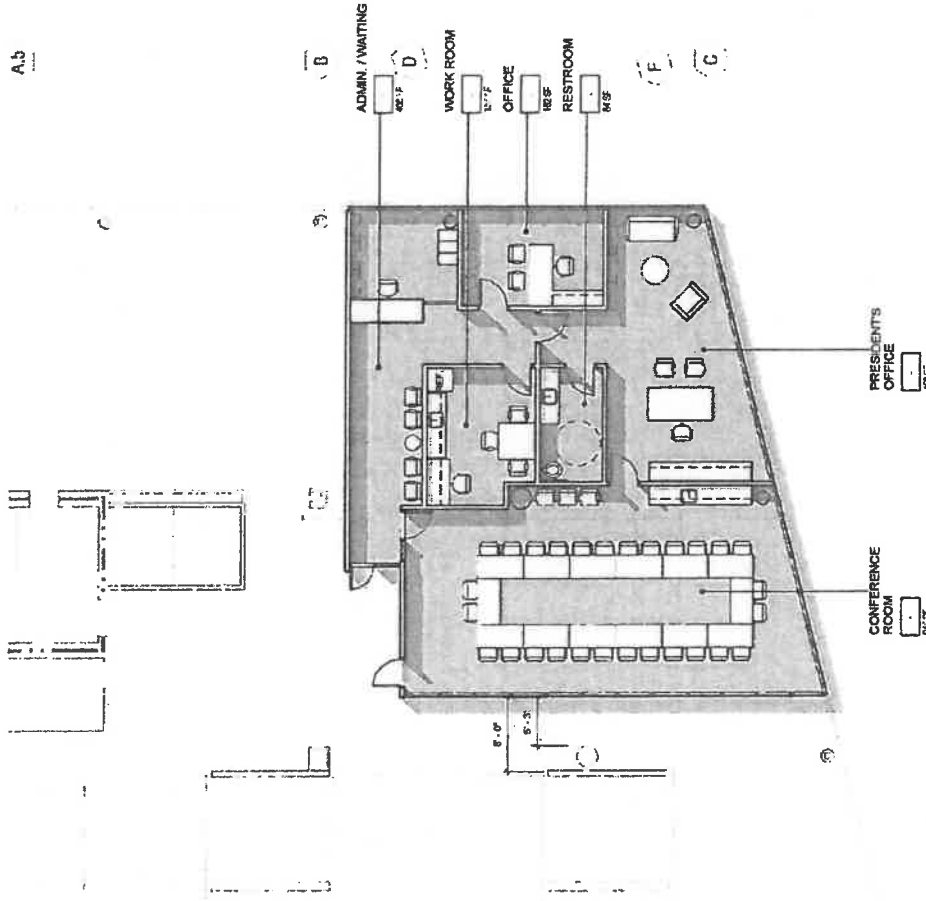
cc:  
Eloff, Ken Salyer, File-CN-AOA

## ATTACHMENT "A"

### HMC Rate Schedule Standard Hourly Rate by Professional Category (Not all categories need apply to this contract)

Description	Rates	
Principal in Charge	\$	225
Sr Project Manager/Sr Project Architect/Sr Technical Manager	\$	195
Project Manager/Project Architect/Technical Manager	\$	175
Project Leader/Technical Leader	\$	155
Project Coordinator	\$	125
Intermediate Drafter	\$	110
Sr Construction Administrator	\$	205
Construction Administrator	\$	155
Construction Administration Support	\$	90
Design Director	\$	225
Senior Project Designer	\$	195
Project Designer	\$	175
Design Leader	\$	125
Designer II	\$	115
Designer	\$	90
Senior Interior Designer	\$	205
Senior Interior Project Designer	\$	195
Sr. Estimator	\$	195
Sr. Specifications Writer	\$	195
Sustainable Design	\$	185
Sustainable Design Coordinator	\$	90
Specifications Technician	\$	170
Visualization Arts	\$	170
Agency Compliance	\$	120
Senior Education Facilities Planner I	\$	225
Senior Education Facilities Planner II	\$	185
Education Facilities Planner	\$	160
Education Facilities Planner Leader	\$	140

These are the current hourly rates effective July 1, 2017 through June 30, 2018 and are subject to change one time annually effective July 1<sup>st</sup>



ROOM	AREA (New)	AREA (Existing)
Admin / Waiting (202)	406 SF	241 SF
Office (204)	162 SF	165 SF
President's Office (205)	468 SF	342 SF
Restroom (205A)	84 SF	83 SF
Conference Room (206)	945 SF	341 SF
Work Room	167 SF	-
<b>TOTAL</b>	<b>2232 SF</b>	<b>1152 SF</b>

## Floor Plan - Study 1

President's Office Suite / Plan Studies  
Palomar College



HMC Architects

264630

19C

## HMC Architects

Dennis Astl  
 Manager, Construction & Facilities Planning  
 Palomar Community College District  
 1140 West Mission Road  
 San Marcos, CA 92069-1487

December 1, 2017  
 Project No: 5015024000  
 Invoice No: 135886

Project 5015024000 Palomar CCD President's Office

Project No. 2153019

**Professional Services from November 1, 2017 to November 30, 2017**

**Professional Personnel**

	Hours	Rate	Amount
Project Manager/Proj Arch			
Mori, Matthew	3.00	175.00	525.00
Project Leader			
Sarkis, Milad	15.50	155.00	2,402.50
Totals	18.50		2,927.50
Total Labor			2,927.50

Billing Limits	Current	Prior	To-Date
Labor	2,927.50	0.00	2,927.50
Limit			62,625.00
Remaining			59,697.50
Consultant	0.00	0.00	0.00
Limit			30,700.00
Remaining			30,700.00
Expense	0.00	0.00	0.00
Limit			2,500.00
Remaining			2,500.00

Total this Invoice \$2,927.50

For invoice questions please contact  
 Crystal Brooks  
[crystal.brooks@hmcarchitects.com](mailto:crystal.brooks@hmcarchitects.com)  
 (909) 989-9979 Ext. 2378

**OK TO PAY**

\$2,927.50

AMOUNT

15128

P.O.

  
 SIGNATURE

12.11.17

DATE

Ref  
14218

264901

19C

## HMC Architects

Dennis Astl  
 Manager, Construction & Facilities Planning  
 Palomar Community College District  
 1140 West Mission Road  
 San Marcos, CA 92069-1487

January 11, 2018  
 Project No: 5015024000  
 Invoice No: 136408

Project 5015024000 Palomar CCD President's Office

Project No. 2153019

Purchase Order No. 0000015128

Professional Services from December 1, 2017 to December 31, 2017

## Professional Personnel

	Hours	Rate	Amount	
Principal In Charge				
Glassick, Bradley	1.00	225.00	225.00	
Project Manager/Proj Arch				
Mori, Matthew	3.50	175.00	612.50	
Project Leader				
Sarkis, Milad	13.00	155.00	2,015.00	
Project Designer				
Solis, Simon	.50	175.00	87.50	
Totals	18.00		2,940.00	
Total Labor				2,940.00

Billing Limits	Current	Prior	To-Date
Labor	2,940.00	2,927.50	5,867.50
Limit			62,625.00
Remaining			56,757.50
Consultant	0.00	0.00	0.00
Limit			30,700.00
Remaining			30,700.00
Expense	0.00	0.00	0.00
Limit			2,500.00
Remaining			2,500.00

Total this Invoice \$2,940.00

For invoice questions please contact  
 Crystal Brooks  
[crystal.brooks@hmcarchitects.com](mailto:crystal.brooks@hmcarchitects.com)  
 (909) 989-9979 Ext. 2378

OK TO PAY

\$2940.-

AMOUNT

15128

P.O.

SIGNATURE

1.18.18

DATE

265875

19C

## HMC Architects

Dennis Astl  
 Manager, Construction & Facilities Planning  
 Palomar Community College District  
 1140 West Mission Road  
 San Marcos, CA 92069-1487

February 9, 2018  
 Project No: 5015024000  
 Invoice No: 136847

Project 5015024000 Palomar CCD President's Office

Project No. 2153019

Purchase Order No. 0000015128

**Professional Services from January 1, 2018 to January 31, 2018**

**Professional Personnel**

	Hours	Rate	Amount
Project Manager/Proj Arch			
Mori, Matthew	19.50	175.00	3,412.50
Project Leader			
Sarkis, Milad	71.50	155.00	11,082.50
Sr Specifications Writer			
Potter, Jeffrey	4.00	195.00	780.00
Agency Compliance			
Taylor, Nicole	3.50	120.00	420.00
Agency Compliance			
Martin, Nancy	4.00	120.00	480.00
Totals	102.50		16,175.00
<b>Total Labor</b>			<b>16,175.00</b>

Billing Limits	Current	Prior	To-Date
Labor	16,175.00	5,867.50	22,042.50
Limit			62,625.00
Remaining			40,582.50
Consultant	0.00	0.00	0.00
Limit			30,700.00
Remaining			30,700.00
Expense	0.00	0.00	0.00
Limit			2,500.00
Remaining			2,500.00

**Total this Invoice \$16,175.00**

For invoice questions please contact  
 Crystal Brooks  
[crystal.brooks@hmcarchitects.com](mailto:crystal.brooks@hmcarchitects.com)  
 (909) 989-9979 Ext. 2378

**OK TO PAY**

**\$16,175**

**AMOUNT**

**15128**

**P.O.**

**SIGNATURE**

**2.13.18**

**ATE**



268577

19C

## HMC Architects

Dennis Astl  
 Manager, Construction & Facilities Planning  
 Palomar Community College District  
 1140 West Mission Road  
 San Marcos, CA 92069-1487

March 14, 2018

Project No: 5015024000

Invoice No: 137571

Project 5015024000 Palomar CCD President's Office

Project No. 2153019

Purchase Order No. 0000015128

**Professional Services from February 1, 2018 to February 28, 2018****Professional Personnel**

	Hours	Rate	Amount	
Principal In Charge				
Glassick, Bradley	.50	225.00	112.50	
Project Manager/Proj Arch				
Mori, Matthew	4.50	175.00	787.50	
Project Leader				
Sarkis, Milad	55.00	155.00	8,525.00	
Agency Compliance				
Taylor, Nicole	2.50	120.00	300.00	
Agency Compliance				
Martin, Nancy	.50	120.00	60.00	
Totals	63.00		9,785.00	
<b>Total Labor</b>				<b>9,785.00</b>

**Consultants**

Consultant Expense - T&M Projects				
2/28/2018 Marcene Taylor, Inc.			300.00	
<b>Total Consultants</b>	<b>1.0 times</b>	<b>300.00</b>		<b>300.00</b>

**Billing Limits**

	Current	Prior	To-Date
Labor	9,785.00	22,042.50	31,827.50
Limit			62,625.00
Remaining			30,797.50
Consultant	300.00	0.00	300.00
Limit			30,700.00
Remaining			30,400.00
Expense	0.00	0.00	0.00
Limit			2,500.00
Remaining			2,500.00

**OK TO PAY**

\$ 9,785 line 1  
 \$ 300 Line 2

Total this Invoice

\$10,085.00

AMOUNT

15128

P.O.

SIGNATURE

4-18-18

DATE

For invoice questions please contact  
 Crystal Brooks  
[crystal.brooks@hmcarchitects.com](mailto:crystal.brooks@hmcarchitects.com)  
 (909) 989-9979 Ext. 2378

02/18



MARCENE TAYLOR INC.

Marcene Taylor Inc.  
12453 West Briarwood Drive  
Boise, ID 83713  
(510) 735-6768  
www.mticost.com

Received by Accounting  
FEB 12 2018

HMC Architects

Glassick

BILL TO  
HMC Architects  
3546 Concours Street  
Ontario, California 91764

INVOICE 2139

DATE 01/31/2018 TERMS Net 30

DUE DATE 03/02/2018

ACTIVITY	QTY	RATE	AMOUNT
Cost Planning - HMC:Cost Planner - HMC - \$150/HR Cost Planner: Marcene Taylor, CPE	2:00	150.00	300.00
Palomar College President's Office Tenant Improvements Study HMC Project No.: <u>5015022000</u> HMC Project Manager: Matt Mori MTI Project No.: 18-0456			
\$ 0 - Previously Invoiced (Thru 12/31/2017)			

TOTAL DUE

\$300.00

ESTM 01

137571

Approved By: Matt Mori

Date: 3/5/2018

268609

19C

## HMC Architects

Dennis Astl  
 Manager, Construction & Facilities Planning  
 Palomar Community College District  
 1140 West Mission Road  
 San Marcos, CA 92069-1487

April 17, 2018

Project No: 5015024000

Invoice No: 138314

Project 5015024000 Palomar CCD President's Office

Project No. 2153019

Purchase Order No. 0000015128

**Professional Services from March 1, 2018 to March 31, 2018****Professional Personnel**

	Hours	Rate	Amount	
Project Manager/Proj Arch				
Mori, Matthew	5.50	175.00	962.50	
Project Leader				
Sarkis, Milad	25.50	155.00	3,952.50	
Agency Compliance				
Taylor, Nicole	5.50	120.00	660.00	
Totals	36.50		5,575.00	
<b>Total Labor</b>				<b>5,575.00</b>

**Consultants**

Consultant Expense - T&amp;M Projects

3/31/2018 P2S, Inc. 5,074.00

3/31/2018 P2S, Inc. 2,212.50

<b>Total Consultants</b>	<b>1.0 times</b>	<b>7,286.50</b>	<b>7,286.50</b>
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**Billing Limits**

	Current	Prior	To-Date
Labor	5,575.00	31,827.50	37,402.50
Limit			62,625.00
Remaining			25,222.50
Consultant	7,286.50	300.00	7,586.50
Limit			30,700.00
Remaining			23,113.50
Expense	0.00	0.00	0.00
Limit			2,500.00
Remaining			2,500.00

**OK TO PAY**

Total this Invoice \$12,861.50

For invoice questions please contact  
 Crystal Brooks  
[crystal.brooks@hmcarchitects.com](mailto:crystal.brooks@hmcarchitects.com)  
 (909) 989-9979 Ext. 2378

\$12,861.50

AMOUNT

15128

P.O.

SIGNATURE

4.18.18

DATE

Line 1 (2)

3/20/18

Glassick

**P2S INC**

5000 E. Spring Street, Ste 800  
Long Beach, CA 90815-5218  
© 562.497.2999 p2sinc.com

RECEIVED

MAR 05 2018

HMC Architects  
3546 Concoors  
Ontario, CA 91764-5583

**HMC Architects**

February 27, 2018  
Project No: 2018-9129-0000  
Invoice No: 201823402

Palomar Community College President's Office  
HMC Job No.: 5015024000

**Professional Services through February 28, 2018**  
**Fee**

Billing Phase	Fee	Percent Previous Fee Complete	Current Fee Billing	Current Fee Billing
<b>MEP, Fire Protection</b>				
31: Design/Construction Docs.	10,148.00	50.00	0.00	5,074.00
41: Agency	1,892.00	0.00	0.00	0.00
43: Bidding & Negotiation	1,376.00	0.00	0.00	0.00
61: CA/Closeout	3,784.00	0.00	0.00	0.00
<b>Total MEP, Fire Protection</b>	<b>17,200.00</b>		<b>0.00</b>	<b>5,074.00</b>
<b>Telecom Design</b>				
32: Design/Construction Docs.	4,425.00	50.00	0.00	2,212.50
42: Agency	825.00	0.00	0.00	0.00
44: Bidding & Negotiation	600.00	0.00	0.00	0.00
62: CA/Closeout	1,650.00	0.00	0.00	0.00
<b>Total Telecom Design</b>	<b>7,500.00</b>		<b>0.00</b>	<b>2,212.50</b>
<b>Total Fee</b>	<b>24,700.00</b>		<b>0.00</b>	<b>7,286.50</b>
	<b>Total Fee</b>			<b>7,286.50</b>
		<b>Total Phase</b>		<b>\$7,286.50</b>
		<b>Total Invoice</b>		<b>\$7,286.50</b>

HMC INVOICE #:

138314

HMC INVOICE DATE:

ELMEP1 \$ 5074.00  
MISC015 2212.50

Approved By: *[Signature]*

Project Manager:

James Del Monaco

Date: 3/5/18

Date: 4-10-2018

Make all checks payable to P2S, Inc. THANK YOU FOR YOUR BUSINESS! -- Please note overdue invoices are subject to 1.5% per month late fee and will continue to accrue until payment is received.

269890

19C

## HMC Architects

Dennis Astl  
 Manager, Construction & Facilities Planning  
 Palomar Community College District  
 1140 West Mission Road  
 San Marcos, CA 92069-1487

May 15, 2018  
 Project No: 5015024000  
 Invoice No: 138763

Project 5015024000 Palomar CCD President's Office  
 Project No. 2153019  
 Purchase Order No. 0000015128

**Professional Services from April 1, 2018 to April 30, 2018****Consultants**

Consultant Expense - T&M Projects  
 5/31/2018 Saiful/Bouquet, Inc.  
**Total Consultants**

1.0 times  
**4,030.00 4,030.00**

**Billing Limits**

	Current	Prior	To-Date
Labor	0.00	37,402.50	37,402.50
Limit			62,625.00
Remaining			25,222.50
Consultant	4,030.00	7,586.50	11,616.50
Limit			30,700.00
Remaining			19,083.50
Expense	0.00	616.34	616.34
Limit			2,500.00
Remaining			1,883.66

**Total this Invoice \$4,030.00**

For invoice questions please contact  
 Crystal Brooks  
[crystal.brooks@hmcarchitects.com](mailto:crystal.brooks@hmcarchitects.com)  
 (909) 989-9979 Ext. 2378

**OK TO PAY**

\$4030 Line 1

AMOUNT

15128

P.O.

[Signature]  
 SIGNATURE

5.16.18

DATE

271419

19C

## HMC Architects

Dennis Astl  
 Manager, Construction & Facilities Planning  
 Palomar Community College District  
 1140 West Mission Road  
 San Marcos, CA 92069-1487

June 12, 2018  
 Project No: 5015024000  
 Invoice No: 139041

Project 5015024000 Palomar CCD President's Office

Project No. 2153019

Purchase Order No. 0000015128

**Professional Services from May 1, 2018 to May 31, 2018**

**Professional Personnel**

	Hours	Rate	Amount
Project Manager/Proj Arch			
Mori, Matthew	6.00	175.00	1,050.00
Agency Compliance			
Taylor, Nicole	5.75	120.00	690.00
Totals	11.75		1,740.00
<b>Total Labor</b>			<b>1,740.00</b>

**Consultants**

Consultant Expense - T&M Projects			
5/31/2018 P2S Inc.			4,566.60
5/31/2018 P2S Inc.			1,991.25
<b>Total Consultants</b>		<b>1.0 times</b>	<b>6,557.85</b>
			<b>6,557.85</b>

**Billing Limits**

	Current	Prior	To-Date
Labor	1,740.00	37,402.50	39,142.50
Limit			62,625.00
Remaining			23,482.50
Consultant	6,557.85	11,616.50	18,174.35
Limit			30,700.00
Remaining			12,525.65
Expense	0.00	822.37	822.37
Limit			2,500.00
Remaining			1,677.63

**Total this Invoice \$8,297.85**

For invoice questions please contact  
 Crystal Brooks  
[crystal.brooks@hmcarchitects.com](mailto:crystal.brooks@hmcarchitects.com)  
 (909) 989-9979 Ext. 2378

OK TO PAY  
 \$8,297.85  
 AMOUNT  
 15128  
 P.O.  
 SIG NATURE  
 6.18.18  
 DATE

Line 1

05/18

Glassick



5000 E. Spring Street, Ste 800  
Long Beach, CA 90815-5218  
(562) 497-1999 © p2sinc.com

RECEIVED

MAY 23 2018

HMC Architects  
3546 Concoors  
Ontario, CA 91764-5583

HMC Architects

March 28, 2018  
Project No: 2018-9129-0000  
Invoice No: 201823752

Palomar Community College President's Office  
HMC Job No.: 5015024000

Professional Services through March 24, 2018  
Fee

Billing Phase	Fee	Percent Complete	Previous Fee Billing	Current Fee Billing
MEP, Fire Protection				
31: Design/Construction Docs.	10,148.00	95.00	5,074.00	4,566.60
41: Agency	1,892.00	0.00	0.00	0.00
43: Bidding & Negotiation	1,376.00	0.00	0.00	0.00
61: CA/Closeout	3,784.00	0.00	0.00	0.00
Total MEP, Fire Protection	17,200.00 ✓		5,074.00 ✓	4,566.60 ELMEP1
Telecom Design				
32: Design/Construction Docs.	4,425.00	95.00	2,212.50	1,991.25
42: Agency	825.00	0.00	0.00	0.00
44: Bidding & Negotiation	600.00	0.00	0.00	0.00
62: CA/Closeout	1,650.00	0.00	0.00	0.00
Total Telecom Design	7,500.00 ✓		2,212.50 ✓	1,991.25 MISCP1
Total Fee	24,700.00		7,286.50	6,557.85
			Total Invoice	\$6,557.85

Outstanding Invoices

Number	Date	Amount
201823402	2/27/2018	7,286.50
Total		7,286.50

Project Manager:

James Del Monaco

Date:

3/30/18

HMC INVOICE #:

139041

HMC INVOICE DATE:

6/12/18

Approved By:

MM

Date:

6/8/2018

Make all checks payable to P2S, Inc. and Remit payment to: P.O. Box 3980 Seal Beach, CA 90740--THANK YOU FOR YOUR BUSINESS! --  
Please note overdue invoices are subject to 1.5% per month late fee and will continue to accrue until payment is received.

268610

19C

## HMC Architects

Dennis Astl  
 Manager, Construction & Facilities Planning  
 Palomar Community College District  
 1140 West Mission Road  
 San Marcos, CA 92069-1487

April 17, 2018  
 Project No: 5015024000  
 Invoice No: 138315

Project 5015024000 Palomar CCD President's Office

Project No. 2153019

Purchase Order No. 0000015128

**Professional Services from March 1, 2018 to March 31, 2018**

**Reimbursable Expenses**

Reimbursable Drawings/Plans

3/22/2018 Mission Reprographics

**Total Reimbursables**

1.15 times

535.95

**535.95**

**616.34**

**Billing Limits**

Labor

**Current**

**Prior**

**To-Date**

0.00

31,827.50

31,827.50

Limit

62,625.00

Remaining

30,797.50

Consultant

0.00

300.00

300.00

Limit

30,700.00

Remaining

30,400.00

Expense

616.34

0.00

616.34

Limit

2,500.00

Remaining

1,883.66

**Total this Invoice**

**\$616.34**

For invoice questions please contact

Crystal Brooks

[crystal.brooks@hmcarchitects.com](mailto:crystal.brooks@hmcarchitects.com)

(909) 989-9979 Ext. 2378

**OK TO PAY**

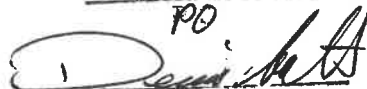
\$616.34

Line 2

**AMOUNT**

15128

PO



**SIGNATURE**

4/18/18

**DATE**



*Glassick*  
**Invoice**

# Mission Reprographics

2050 E. La Cadena Dr., Suite L  
Riverside, CA 92507  
951-686-8828

DATE	INVOICE #
3/22/2018	259948

<b>BILL TO</b>
HMC Group 3546 Concoors St. Ontario, CA 91764

Please Remit To: P.O. Box 52893  
Riverside, CA 92517

P.O. NUMBER	TERMS	DUE DATE	ORDERED BY	PROJECT #	PROJECT
	Net 30 Days	4/21/2018	Adilene	5015024	Palomar President Suite
QUANTITY	ITEM CODE	DESCRIPTION	PRICE EACH	AMOUNT	
55	DX119C/P-3	Digital Bond 30 x 42 .pdf.tif.cal	1.89	103.95T	
110	X119-3	Bond 30 x 42	1.53	168.30T	
55	X113-3	Bond 15 x 22	0.54	29.70T	
4	M1021-1	Plastic Edge Bind	5.00	20.00T	
4	M113-1	Chicago Screws	3.50	14.00T	
2,034	X101-1	8.5 x 11 Bond 20#	0.07	142.38T	
9	X301-1	Color Bond 8.5 x 11	0.09	0.81T	
2,043	M107-1	3 Hole Punch	0.006	12.26T	
3	M108-1	Insert	2.00	6.00T	
		Sales Tax	7.75%	38.55	
<i>DSA Submitted</i>				<b>Total</b>	\$535.95

*Matthew Urrutia*  
4-10-2018

269891

19C

## HMC Architects

Dennis Astl  
 Manager, Construction & Facilities Planning  
 Palomar Community College District  
 1140 West Mission Road  
 San Marcos, CA 92069-1487

May 15, 2018

Project No: 5015024000

Invoice No: 138764

Project 5015024000 Palomar CCD President's Office

Project No. 2153019

Purchase Order No. 0000015128

**Professional Services from April 1, 2018 to April 30, 2018****Reimbursable Expenses**

Reimbursable Drawings/Plans

3/30/2018 Mission Reprographics 179.16

Total Reimbursables 1.15 times 179.16 206.03

**Billing Limits**

	Current	Prior	To-Date
Labor	0.00	37,402.50	37,402.50
Limit			62,625.00
Remaining			25,222.50
Consultant	0.00	7,586.50	7,586.50
Limit			30,700.00
Remaining			23,113.50
Expense	206.03	616.34	822.37
Limit			2,500.00
Remaining			1,677.63

Total this Invoice \$206.03

For invoice questions please contact  
 Crystal Brooks  
[crystal.brooks@hmcarchitects.com](mailto:crystal.brooks@hmcarchitects.com)  
 (909) 989-9979 Ext. 2378

OK TO PAY

\$206.03

AMOUNT

15128

P.O.

SIGNATURE

5-16-18

DATE

line 2 ✓

# Mission Reprographics

2050 E. La Cadena Dr., Suite L  
Riverside, CA 92507  
951-686-8828

*Glassick*  
**Invoice**

DATE	INVOICE #
3/30/2018	260435

BILL TO
HMC Group 3546 Conours St. Ontario, CA 91764

Please Remit To: P.O. Box 52893  
Riverside, CA 92517

P.O. NUMBER	TERMS	DUE DATE	ORDERED BY	PROJECT #	PROJECT
	Net 30 Days	4/29/2018	Matt M	5015024	Palomar Presidents Suite
QUANTITY	ITEM CODE	DESCRIPTION		PRICE EACH	AMOUNT
55	DX119C/P-3	Digital Bond 30 x 42 .pdf/.tif/.cal		1.89	103.95T
1	M1021-1	Plastic Edge Bind		5.00	5.00T
1	M113-1	Chicago Screws		3.50	3.50T
678	X101-1	8.5 x 11 Bond 20#		0.07	47.46T
3	X301-1	Color Bond 8.5 x 11		0.09	0.27T
681	M107-1	3 Hole Punch		0.006	4.09T
1	M108-1	Insert		2.00	2.00T
		Sales Tax		7.75%	12.89
<i>Client Copy of Submittal</i>				<b>Total</b>	\$179.16

*mm.*  
*5-8-2018*

04/18



5000 E. Spring Street, Ste 800  
Long Beach, CA 90815-5218  
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Glassick

HMC Architects  
3546 Concours  
Ontario, CA 91764-5583

Palomar Community College President's Office  
HMC Job No.: 5015024000

RECEIVED

JUN 04 2018

HMC Architects

May 30, 2018

Project No: 2018-9129-0000

Invoice No: 201824555

Professional Services through May 31, 2018

## Fee

Billing Phase	Fee	Percent Complete	Previous Fee Billing	Current Fee Billing
<b>MEP, Fire Protection</b>				
31: Design/Construction Docs.	10,148.00	100.00	9,640.60	507.40
41: Agency	1,892.00	0.00	0.00	0.00
43: Bidding & Negotiation	1,376.00	0.00	0.00	0.00
61: CA/Closeout	3,784.00	0.00	0.00	0.00
<b>Total MEP, Fire Protection</b>	<b>17,200.00</b>		<b>9,640.60</b>	<b>507.40</b>
				<b>ELMCOI</b>
<b>Telecom Design</b>				
32: Design/Construction Docs.	4,425.00	100.00	4,203.75	221.25
42: Agency	825.00	0.00	0.00	0.00
44: Bidding & Negotiation	600.00	0.00	0.00	0.00
62: CA/Closeout	1,650.00	0.00	0.00	0.00
<b>Total Telecom Design</b>	<b>7,500.00</b>		<b>4,203.75</b>	<b>221.25</b>
				<b>MISC01</b>
<b>Total Fee</b>	<b>24,700.00</b>		<b>13,844.35</b>	<b>728.65</b>
<b>Total Invoice</b>				<b>\$728.65</b>

## Outstanding Invoices

Number	Date	Amount
201823752	3/28/2018	6,557.85
<b>Total</b>		<b>6,557.85</b>

Project  
Manager:

James Del Monaco

Date:

6/1/18

HMC INVOICE #:

139797

HMC INVOICE DATE:

7/17/18

Approved By:

Date:

7/6/2018

Make all checks payable to P2S Inc. and Remit payment to: P.O. Box 3980 Seal Beach, CA 90740--THANK YOU FOR YOUR BUSINESS! --  
Please note overdue invoices are subject to 1.5% per month late fee and will continue to accrue until payment is received.

272703

19C

## HMC Architects

Dennis Astl  
 Manager, Construction & Facilities Planning  
 Palomar Community College District  
 1140 West Mission Road  
 San Marcos, CA 92069-1487

July 17, 2018  
 Project No: 5015024000  
 Invoice No: 139797

Project 5015024000 Palomar CCD President's Office

Project No. 2153019

Purchase Order No. 0000015128

**Professional Services from June 1, 2018 to June 30, 2018**

**Professional Personnel**

	Hours	Rate	Amount
Project Manager/Proj Arch			
Mori, Matthew	16.00	175.00	2,800.00
Project Leader			
Zepeda, Engelbert	8.00	155.00	1,240.00
Sr Specifications Writer			
Potter, Jeffrey	.50	195.00	97.50
Agency Compliance			
Taylor, Nicole	2.00	120.00	240.00
Totals	26.50		4,377.50
<b>Total Labor</b>			<b>4,377.50</b>

**Consultants**

Consultant Expense - T&M Projects			
6/30/2018 P2S Inc.			507.40
6/30/2018 P2S Inc.			221.25
<b>Total Consultants</b>	<b>1.0 times</b>		<b>728.65</b>
			<b>728.65</b>

**Billing Limits**

	Current	Prior	To-Date
Labor	4,377.50	39,142.50	43,520.00
Limit			62,625.00
Remaining			19,105.00
Consultant	728.65	18,174.35	18,903.00
Limit			30,700.00
Remaining			11,797.00
Expense	0.00	822.37	822.37
Limit			2,500.00
Remaining			1,677.63

**OK TO PAY**

\$5,106.15

AMOUNT

15128

P.O.

SIGNATURE

7.19.19

DATE

Total this Invoice

\$5,106.15

For invoice questions please contact  
 Crystal Brooks  
[crystal.brooks@hmcarchitects.com](mailto:crystal.brooks@hmcarchitects.com)  
 (909) 989-9979 Ext. 2378